

DOUBLE/MULTIPLE DEGREE EXECUTIVE PROTOCOL

BETWEEN THE FACULTY OF

OF ROMA TRE UNIVERSITY

AND THE FACULTY OF

OF THE UNIVERSITY OF _____

The Faculty of _____ of Roma Tre University, represented by the Dean, prof. _____ and the Faculty of _____ of the University of _____, represented by the Dean, prof. _____, under the terms of the Framework Cooperation Agreement signed on the _____ and in particular pertaining Area of Interest identified as “drawing up of common study programmes aiming at double or joint degrees.”, authorised by decision no. _____ of the pertinent collegiate body, the parties agree to offer, within the teaching regulations and system of the degree courses involved, curricula aimed at double/multiple degrees.

Roma Tre University and the University of _____ will simultaneously issue the Bachelor's Degree/Master's Degree in _____ (name of the two degrees) to the students selected to carry out the study programme as described in this agreement.

Art. 1: Subject

The parties agree upon creating a double/multiple degree organised by the Faculty of _____, Roma Tre University and the _____, University of _____. Through this executive protocol both parties will award the bachelor's/master's degree in _____ and the bachelor's/master's degree in _____ to students who will be selected to take part in the exchange and who fit all criteria and requirements foreseen.

Art. 2: Pre-Selection Requirements

This paragraph describes the requirements and the profile of the students who may access the selection process for the double/multiple degree programme.

Art. 3: Selection and Mobility

This paragraph contains information on the selection process, on the number of students who can access the programme as well as other information related to the mobility.

Art. 4: Enrolments, Rights

Throughout the _____ years of the exchange, students will enrol at the sending institution. The receiving institution waives application fees, course tuition and registration fees covering the duration of the exchange. The receiving institution will admit and enrol students issuing them the necessary documentation to ensure access to ordinary student services.

At Roma Tre University participating students will enrol with the procedures foreseen for exchange students.

At the University of _____, students will enrol with the procedures foreseen for exchange students.

Art. 5: Organisation

This paragraph contains all organisational details of the Degree Course, also with reference to enclosures A and B.

Art. 6: Funding, Expenses, Insurance

The universities involved will cover the travel and living expenses of their professors sent abroad to the partner institution, particularly the costs related to the meetings of the teaching staff. These business trips can also take place within the framework of other work-related travels abroad.

The students involved can apply for scholarships or other financial aid instruments to cover the mobility costs.

Fees not specifically covered by this agreement, and the cost of housing and meals, shall be borne by the students themselves.

Participating students of both parties shall be subject to the rules and regulations of the receiving university during the time they are enrolled.

Medical assistance as well as health and accident insurance will be dealt with in accordance to the legislations of the countries involved. Both parties commit to verify the existence of basic insurance and assistance related coverage. If medical assistance or health and accident insurance are not regulated by international agreements among the countries involved, each student participating in programs under this agreement shall be required by his or her university to purchase sufficient health and accident insurance for the duration of his or her participation.

Art. 7: Administration/Technical Staff Reference Persons

The non-teaching staff reference persons for the exchange are:

At Roma Tre:

NAME

SURNAME

POSITION

CONTACT DETAILS

At the University of _____

NAME

SURNAME

POSITION

CONTACT DETAILS

Art. 8: Classes – General Information

Classes are taught in the language of the receiving country language. Each party designates a teaching staff reference person. The teaching staff reference persons for the exchange are:

At Roma Tre:

NAME

SURNAME

POSITION

CONTACT DETAILS

At the University of _____

NAME

SURNAME

POSITION

CONTACT DETAILS

The teaching and the non-teaching reference person will receive and assist the participating students, counsel them, follow upon all issues derived by the study period abroad (study issues, logistics, stay in the receiving country, etc.).

Art. 9: Evaluation and Teaching Methodology

During the study period, participating students will take part in the teaching activities of the receiving institution as they are regularly carried out. They will be evaluated according to the criteria and with the methodology regularly used at the receiving university.

The participating students will be evaluated according to the same criteria as other students enrolled at the receiving university.

Art. 10: Dissertation, Thesis, Disquisition

At the end of the study period the student will write a thesis under the supervision of an Italian and a _____ professor. The dissertation will be presented at both universities, in accordance with their regulations. One or more members of the partner institutions can be invited to take part of the Thesis Committee. The thesis will be written in one of the languages of the partner institutions and it will be completed with a summary of the text in the other language of the exchange.

OR

At the end of the study period the student will write a thesis under the supervision of an Italian and a _____ professor. The dissertation will be presented to joint Thesis Committee

(Italian - _____) at the sending university. The thesis will be written in one of the languages of the partner institutions and it will be completed with a summary of the text in the other language of the exchange.

Art. 11: Requirements for Awarding the Degree

This paragraph describes the requirements necessary in order to obtain the double degree.

Art. 12: Quality Assurance

Both project coordinators will regularly – at least once per year – take part to a meeting of the teaching and non-teaching staff of the partner university.

A report will be yearly written by the teaching reference persons and sent to both partner institutions. Upon this evaluation changes can be made to the structure of the programme, its organisation, in the evaluation mechanisms. These changes are considered amendments to the text.

Art. 14: Settlement of Controversies

Controversies concerning the interpretation and fulfilment of the agreed terms and conditions will be settled by mutual assent. If necessary, the settlement of controversies shall be entrusted to an Arbitration Court composed by three members, one appointed respectively by each party, and the third chosen by mutual consent.

Art 14: Duration and Termination

This executive protocol will be in effect for _____ academic years. Either of the parties may terminate this protocol before the expiry date by giving written notice to the other party. The termination will not have effects on ongoing activities. This executive protocol can be renewed upon explicit request of the parties.

Variations and changes can be made in writing by mutual agreement of the Rectors of the two universities.

Art. 15: Final Clauses

This agreement is drawn up in four copies, two in Italian and two in English, each of these texts being equally authentic. Enclosures A and B are an integral part of this agreement. Both parties will receive a copy in each language. All misinterpretations will be settled by mutual assent.

The Dean of the Faculty of

The Dean of the Faculty of

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Roma Tre University

Roma Tre University

Prof.

Prof.

Rome,

.....,

The Rector of the Università degli Studi

The Rector of the

Roma Tre

Prof. Guido Fabiani

Prof.

Rome,

.....,



Partner's Logo...

ENCLOSURE A: Teaching System, Order and Rules

DOUBLE/MULTIPLE DEGREE EXECUTIVE PROTOCOL

BETWEEN THE FACULTY OF

OF ROMA TRE UNIVERSITY

AND THE FACULTY OF

OF THE UNIVERSITY OF _____

ITALIAN DEGREE IN _____ (CLASS nomenclature _____)

_____ DEGREE IN _____ (CLASS nomenclature _____)

ITALIAN - DOUBLE DEGREE

This enclosure contains the teaching rules, system and the syllabus of the degrees courses involved.



Partner's Logo...

ENCLOSURE B: STUDY ACTIVITIES

DOUBLE/MULTIPLE DEGREE EXECUTIVE PROTOCOL

BETWEEN THE FACULTY OF

OF ROMA TRE UNIVERSITY

AND THE FACULTY OF

OF THE UNIVERSITY OF _____

This enclosure defines in detail the study programmes related to this project (including the syllabus). The parties will jointly define the courses, seminars, exams and credits of the joint programme as well as any other teaching or technical detail necessary within this executive protocol.