CULTURAL AND SCIENTIFIC CO-OPERATION AGREEMENT
BETWEEN THE DEPARTMENT OF
____________________________________________________________
OF ROMA TRE UNIVERSITY
AND THE ______________________________________________________
OF THE UNIVERSITY OF _________________________

The Department of ________________________________ of Roma Tre University,
represented by the Director, prof. ____________________ and the Structure
_____________________________________________ of the University of______________
represented by the ________, prof. ____________________________, agree to the following:

Article 1
Research co-operation shall commence in the field/s of ____________________________.

Co-operation shall be carried out through:
   a) exchange of teaching, researching and technical personnel for workshops, seminars and
      common research;
   b) exchange of information, documentation and scientific publications;
   c) use of complex technical scientific apparatus;
   d) exchange of non-teaching staff.

The scientific project and the programme of activities are described in Enclosure A.

Article 2
To accomplish point a) of Article 1, the reciprocal exchange of scientific personnel is foreseen.
Enclosure B specifies for each Institution the number of researchers and duration of stay in the host
Institution.

Article 3
The fees and costs related to this agreement as well as the departments, offices or structures who will
cover these expenses are described in detail in Enclosure C.

Article 4
Participants of both parties shall be subject to the rules and regulations of the receiving university
during the duration of the activities.
Medical assistance as well as health and accident insurance will be dealt with in accordance to the legislations of the countries involved. Both parties commit to verify the existence of basic insurance and assistance related coverage. If medical assistance or health and accident insurance are not regulated by international agreements among the countries involved, each participant under this agreement shall be required to purchase sufficient health and accident insurance for the duration of his or her participation.

**Article 5**

This agreement will be in effect from…… to…… once signed by both Parties.

After the evaluation of the outcomes of this agreement it can be renewed for following academic years. Renewal requests must include updated versions of Enclosures A, B and C.

**Article 6**

Either of the parties may terminate this protocol before the expiry date by giving written notice to the other party. The termination will not have effects on ongoing activities.

**Article 7**

Controversies concerning the interpretation and fulfilment of the agreed terms and conditions will be settled by mutual assent. If necessary, the settlement of controversies shall be entrusted to an Arbitration Court composed by three members, one appointed respectively by each party, and the third chosen by mutual consent.

**Article 8**

This agreement is drawn up in four copies, two in Italian and two in English, each of these texts being equally authentic. Enclosures A, B and C are an integral part of this agreement. Both parties will receive a copy in each language.

The Director of the Department of Roma Tre University

Prof. ………………………......

The ______________of the __________

Name of the partner university___________________

Prof. ………………………......

Rome, ………. ……….
ENCLOSURE A – PROJECT DESCRIPTION

Research Area ________________________________________________________________

Coordinator at Roma Tre: ________________________________________________

Coordinator at _________________________________________________________

Scientific project and activities

Coordinator at Roma Tre University          Coordinator at
Prof. ..........          Prof. .......... 

Rome, ..........          ............, ..........
Exchange of scientific personnel

from Roma Tre to _________________________
n. _____ researchers/professors for ____ days (total)

from _________________________ to Roma Tre
n. _____ researchers/professors for ____ days (total)

Coordinator at Roma Tre University
Prof. ……….

Coordinator at
Prof. ……….

Rome, ………..  ……….., ………..
ENCLOSURE C – FORESEEN COSTS FOR THE CARRYING OUT OF THE ACTIVITIES DESCRIBED IN THIS PROTOCOL

Detailed Roma Tre budget analysis

1. **Travelling expenses**
   from Rome to _________________ (round trip)
   for n. ____ participants
   Subtotal € ____________________

2. **Living expenses in Rome**
   for n. ____ participants
   Subtotal € ____________________

3. **Sundry expenses**
   (seminars, meetings, publications, data processing)
   Subtotal € ____________________

   TOTAL € ____________________

Date ___________  Signature _________________________

Detailed Partner’s Name budget analysis

1. **Travelling expenses**
   from _______ to Rome (round trip)
   for n. ____ participants
   Subtotal € ____________________

2. **Living expenses in _______**
   for n. ____ participants
   Subtotal € ____________________

3. **Sundry expenses**
   (seminars, meetings, publications, data processing)
   Subtotal € ____________________

   TOTAL € ____________________

Date ___________  Signature _________________________